

**Merck Kommanditgesellschaft auf Aktien
Darmstadt, Germany**

Annual General Meeting 2021

Explanations on the submission of statements

Shareholders and their proxies are provided the opportunity to submit statements on the agenda to the company prior to the Annual General Meeting; these statements will be published in the web-based AGM system ("Investor Portal") and can be viewed there by shareholders until the end of the Annual General Meeting. After the end of the Annual General Meeting, the statements will be deleted.

Shareholders and their proxies may submit statements in text form as well as in the form of a video or audio contribution, stating their name and shareholder number, by Tuesday, April 20, 2021 (24:00 CEST) via the respective button in the Investor Portal.

Submissions in text form should not exceed 5,000 characters, and video or audio submissions should not exceed three minutes. Statements by video or audio contribution are only permissible if the shareholder or his proxy is speaking in person. Statements are to be submitted in German only.

When submitting video statements, the following format and file requirements must be observed:

Picture format: 16:9 (in case the recordings are made via a mobile device, please rotate the device horizontally)

Resolution: at least 1280x720

Video format: MOV, MP4, MPG, WMV

Maximum file size: 20 MB

When submitting audio statements, the following format and file requirements must be observed:

Audio format: M4A, MP3, MP4, WAV, WMA, AAC, FLAC

Maximum file size: 20 MB

In their own interest, shareholders and their proxies are also requested to ensure that the video and audio contributions to be submitted are of sufficient quality in terms of picture, lighting and sound.

It should be noted that there is no legal entitlement to the publication of an opinion, in whatever form. The company reserves the right not to publish statements without any reference to the agenda of the Annual General Meeting as well as statements whose length exceeds 5,000 characters or a duration of three minutes or which have not been submitted via the Investor Portal by the time specified above. The same applies to statements with insulting or criminally relevant content or obviously false or misleading content. Furthermore, the company reserves the right to publish only one statement per shareholder. Any motions, election proposals, questions and objections to resolutions of the Annual General Meeting in the submitted statements will not be considered. These must be submitted exclusively by the means described separately in this Notice of the Annual General Meeting.

Statements duly submitted in advance of the Annual General Meeting in accordance with the above provisions will be published in the Investor Portal as from April 16, 2021.

The company reserves the right to present statements in full or excerpts thereof either in video or audio format either directly before or during the Annual General Meeting.

By submitting the statement, the shareholder and/or his proxy agree that the statement may be published with the shareholder's name or, as the case may be, with the proxy's name.

Information on data protection, in particular on our storage obligations and the rights of shareholders and their proxies, is available on the company's website (www.merckkgaa-darmstadt-germany.com/agm).