

Information on using the Investor Portal

for the Annual General Meeting 2026

**of Merck KGaA, Darmstadt, Germany
on April 24, 2026**



Information on using the Investor Portal of Merck KGaA, Darmstadt, Germany

This information on using the Investor Portal is directed to all limited partner shareholders (hereinafter also referred to as "**Shareholders**") of Merck KGaA, Darmstadt, Germany (the "**Company**") as well as their authorized representatives who use the Investor Portal at www.merckkgaa-darmstadt-germany.com/agm.

1. General Information

Following your registration for the Annual General Meeting, you will receive the access medium containing your personal login details. Using these login details, you can log in to our Investor Portal via the Company's website at www.merckkgaa-darmstadt-germany.com/agm.

If you want to authorize third parties to represent you at the Annual General Meeting, you may arrange for the access medium to be sent directly to the respective authorized representatives during the registration process.

The Investor Portal will be available to you from approximately April 3, 2026, until the end of April 23, 2026, 12:00 a.m. CEST. Then the Investor Portal will be closed, and no shareholder rights can be exercised through the Investor Portal anymore. Participation in the Annual General Meeting or monitoring it via the Investor Portal will not be possible.

In the Investor Portal, you may grant proxies and exercise your voting rights via electronic postal voting or by authorizing and instructing proxies appointed by the company, as well as amend or revoke such actions. Other shareholder rights (such as countermotions and nominations, the right to information or the filing of objections) cannot be exercised through the Investor Portal.

Please also refer to the notes in the convening notice regarding timely registration, the granting of proxies, and the exercise of voting rights in connection with the Annual General Meeting.

2. Technical Information

For optimal use of the Investor Portal, we recommend current operating systems and browsers. Older versions may not be fully supported. For best results, please use Google Chrome, Microsoft Edge, or Safari on mobile iOS devices.

3. Exercise of Voting Rights via Electronic Postal Voting

You may cast your votes electronically through the Investor Portal via electronic postal voting. Select "Exercise of shareholder rights" from the main menu, then select "Postal vote". You will then see an overview of all resolution proposals for which you may select "Yes," "No," or "Abstain." Confirm your selection by clicking "Next" and submit your vote after final review by clicking "Save." You may request confirmation via email.

You may amend your submitted votes via the Investor Portal until the end of April 23, 2026, even if you have already completed postal ballot outside the Investor Portal using the postal ballot form (in writing or in text form via email) in a timely manner.

4. Representation by proxies appointed by the Company

You may authorize the proxies appointed by the Company (Ms. Gabriela R. Gomes Strieder and Mr. Florian Schröder) through the Investor Portal. The proxies act impartially and exercise voting rights exclusively based on your instructions. Should an individual vote be held on an agenda item (for example, the approval of the actions of members of the Executive Board), your instruction will apply correspondingly to each individual sub-item of that agenda item.

To authorize the proxies, select "Exercise of shareholder rights" from the main menu and then "Company proxies". You will then see an overview of all resolution proposals for which you may select "Yes," "No," or "Abstain." After selecting your instructions, click "Next." After final review of your instructions to the proxies, please click the "Save" button. You may request confirmation via email.

The proxies do not accept instructions for speeches, objections, or questions and represent you anonymously, i.e., without disclosing your name.

You may amend your instructions to the proxies appointed by the Company via the Investor Portal until the end of April 23, 2026, even if you have already completed the authorization of proxies appointed by the Company outside the Investor Portal using the form (in writing by post or in text form via email) in a timely manner.

5. Authorization of Third Parties

You may authorize any third parties who are not intermediaries, proxy advisors, or shareholder associations through the Investor Portal. To do so, select "Exercise of shareholder rights" from the main menu, then select "Proxy To Third Party". Subsequently, enter the details of the authorized representative and confirm your entry by clicking "Save."

You may amend the authorization via the Investor Portal until the end of April 23, 2026, even if you have already completed the authorization outside the Investor Portal using the form (in writing by post or in text form via email) in a timely manner.

If you wish to grant proxy to intermediaries (e.g., your custodian bank), proxy advisors, shareholder associations, or other persons pursuant to Section 135 of the German Stock Corporation Act (AktG), please contact the party to be authorized in good time. Further information can be found in the convening notice of the Annual General Meeting.

6. User Obligations

Please keep your access medium number and access code confidential to prevent unauthorized access. Ensure that you properly log out of the online service. This will prevent unauthorized persons from viewing or manipulating your entries during your absence.

7. Stability and Availability of the Investor Portal

We implement technical and organizational measures to ensure the functionality and data security of the Investor Portal. However, availability may vary. We assume no responsibility for the stability and reliability of telecommunications networks or third-party internet services. In case of technical issues, please contact our Investor Portal Service at +49 89 30903-6330 (Monday to Friday, 09:00 to 17:00 hours) or at investorportal@computershare.de.

8. Data Protection

The compliant collection and processing of personal data of Shareholders and their authorized representatives is of high priority to the Company.

Information regarding the processing of your personal data in connection with the Annual General Meeting, as well as additional data protection information, can be found in the convening notice of the Annual General Meeting and in the supplementary information on data privacy (available on the Company's website at www.merckkgaa-darmstadt-germany.com/agm).

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